



**CRIMINAL RECORD AND CHILD ABUSE / NEGLECT REPORT**

Employment with the district is contingent upon satisfactory completion of a criminal and child abuse/neglect record check. An unsatisfactory report shall constitute cause for rejection of an application or immediate termination, as may be appropriate. Although the existence of a conviction alone may not constitute an unsatisfactory report, the district has a compelling interest in the safe and welfare of its students. Therefore, the district is permitted by law, and has an obligation, to request criminal and child abuse/neglect information and official records. Applicants and employees must report any convictions that occur subsequent to the time they initially complete this form. Questions regarding this information should be directed to the Director of Human Resources. **Please read carefully and answer every question.**

- 1. Have you ever been convicted of a felony, misdemeanor, or ordinance violation?  
(Exclude traffic offenses for which you were not sentenced to jail or for which the fine was less than \$100.00)  Yes  No
- 2. Have you ever plead guilty or nolo contendere (no contest) to a felony, misdemeanor, or ordinance violation?  
(Exclude traffic offenses for which you were not sentenced to jail or for which the fine was less than \$100.00)  Yes  No
- 3. Have you ever received a suspended imposition of sentence?  Yes  No
- 4. Are you currently on parole or probation?  Yes  No
- 5. Has the Missouri Department of Family Services, or a similar agency in any other state or jurisdiction, ever issued a determination or finding of cause or reason to believe or suspect that you had engaged in the physical, emotional, psychological or sexual abuse or neglect of a child?  Yes  No

If you answered yes to any of the above questions, please explain below. (\*CONVICTION means the final judgment on a verdict or a finding of guilty, or a plea of nolo contendere, in any state or federal court of competent jurisdiction in a criminal case, regardless of whether an appeal is pending or could be taken.

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**AN EQUAL OPPORTUNITY EMPLOYER**

The East Prairie R-2 School District does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding the non-discrimination policies:

Scott Downing, Superintendent of Schools, PO Box 10, East Prairie, MO 63845 573/649-3562  
 Laura White, 504 Coordinator, PO Box 10, East Prairie, MO 63845 573/649-3562  
 Scott Downing, Title IX Coordinator Age Act Coordinator, PO Box 10, East Prairie, MO 63845 573/649-3562  
 Mellisa Heath, Title II Coordinator Title VI Coordinator, PO Box 10, East Prairie, MO 63845 573/649-2272

For further information on notice of non-discrimination, visit for the address and phone number of the office that serves your area, or call 1-800-421-3481.

Applications submitted from the previous year become inactive in January of the current year unless submitted on or after October 1 of the previous year. Applications submitted on or after October 1, but on or before December 31 of the previous year will remain active through December 31 of the current year.

My signature below authorizes the school district to conduct an investigation of my personal or employment history and authorizes my current and any former employer or any person, firm, corporation, credit agency or government agency to release any information in connection with my application for employment. This investigation may include such information as criminal or civil convictions, driving records, personal references, professional references, any findings of child abuse or neglect investigation and any other appropriate information involving me. This release includes any law enforcement agencies, criminal records agencies, previous employers, educational institutions, Missouri or other State Departments of Social Service, Child Protective Services in any locality to which they may refer. In consideration of the school district's review of this application, I waive my right of access to any such information, and without limitation hereby release the school district and the reference source from any liability in connection with its release or use.

Furthermore, I certify that the statements contained herein are true, correct, and complete answers in the knowledge that they may be relied upon in considering my application, and I understand that any omission, falsely answered statement made by me on this application, or any supplement to it, will be sufficient grounds for failure to employ or for my discharge should I become employed with the school district.

\_\_\_\_\_ Date

\_\_\_\_\_ Signature of Applicant