

East Prairie R-2 School District Student Enrollment/Update Form

Student's Name: _____
Last First Middle

Has this student been enrolled with the East Prairie R-2 School District before? Yes No

STUDENT INFORMATION

Preferred Name: _____

Date of Birth: ____/____/____

Gender: Male Female

Ethnicity: African American

Social Security Number: ____-____-____

American Indian/
Alaska Native

Birth Certificate Number: _____

Asian

Place of Birth: _____

Caucasian

Enrollment Date: ____/____/____

Hispanic

Grade Level: _____

Multi-Racial

Previous School(s) Attended:

Native Hawaiian/
Other Pacific Islander

Primary Language: _____ Language Used at Home: _____

Is another language used at home? Yes No If yes, what language? _____

Are you seeking migrant work? Yes No

Street Address: _____

City: _____ State: _____ Zip Code: _____

Do you receive mail at a P.O. Box? If so, please indicate the P.O. Box number: _____

Directions to Home: _____

STUDENT INFORMATION CONT.

Does the student have a physical handicap? Yes No

If yes, please describe: _____

Are you considered homeless according to the McKinney-Vento Education Program? Yes No

If yes, please describe living arrangements: _____

Does student receive special services? Yes No

If yes, please list services: _____

Special Medical Data Please list any medical data (allergies, special blood type, physical condition requiring special handling, etc.) which the school should know during emergency situations: _____

Please list all medications (including dosage) your child takes on a daily basis: _____

Student's Doctor: _____ Phone Number: _____

Please list the names, addresses, and telephone numbers of at least two relatives/neighbors/friends who will assume temporary responsibility and care of your child in the event you cannot be reached:

Name: _____ Relationship: _____

Address: _____ Phone Number: _____

Name: _____ Relationship: _____

Address: _____ Phone Number: _____

Transportation Information:

Bus Rider – Bus # _____

Car Rider - _____ will pick up in the car line.

Walker

FAMILY INFORMATION

Marital Status of Parents:

Married Single Widow(ed) Other

Divorced – Who holds custody? _____ Joint or sole? _____

**Legal paperwork must be provided.*

Primary Home Phone Number: _____

Father's Name: _____
Or Guardian's

Mother's Name: _____
Or Guardian's

Address: _____

Address: _____

Phone Number: _____

Phone Number: _____

Nationality: _____

Nationality: _____

Employer: _____

Employer: _____

Work Number: _____

Work Number: _____

Maiden Name: _____

Siblings: _____

If both parents do not live in the same household, does the custodial parent give permission for mailings, etc. to be send to both parents? Yes No

If yes, please list the name and address of the parent: _____

In the event of serious accident or illness concerning my child, I understand that the school will try to contact me using the information provided above. If the school cannot reach me, I hereby authorize the school to take whatever steps and make whatever arrangements they deem necessary for the health, security, and comfort of my child.

Parent/Guardian Signature _____ Date: ____/____/____



East Prairie Schools

Student Health Record:

Student name: _____

Student Date of Birth: _____

Any known medical conditions: _____

Any daily medications: _____

I, as the parent/legal guardian of the student listed above, give my permission for my child to receive a non-aspirin tablet such as Tylenol from the trained East Prairie R2 School district staff.

YES

NO

Is the student listed above covered by any medical insurance (used for data collection only)

Private Insurance Medicaid No current coverage

I authorize the EPR2 District COVID-19 point of contacts, Melissa Knight, RN BSN and Lesli Jones, Superintendent of schools, the ability to exchange health information to and from local public health departments to aid in the COVID-19 pandemic. This information will only be used to support case investigations and contact tracing. This information may only be disclosed to the point of contact and will not be shared with the general public.

Agree

I understand that any additional medication, including over the counter medications other than tylenol, must be provided by the parent/legal guardian. In the event of a serious accident or illness concerning my child, I understand that the school will try to contact me using the information supplied. If the school cannot reach me, I hereby authorize the school to take whatever steps and make arrangements they deem necessary for the health, security, and comfort of my child.

Parent/legal guardian: _____

Melissa Knight, RN BSN
East Prairie Elementary School

Vicky Byassee, LPN
East Prairie Middle School

Linda Stokes, RN
East Prairie High School



East Prairie Schools

573-649-3521

573-649-3564

573-649-3564

East Prairie Schools
Housing/Residence Questionnaire

2020-2021

Every student must have a completed form each year. Please fill out this form, seal it in the provided envelope, and return it to school with your child.

- Are you sharing the housing of other persons due to loss of housing or a similar reason?
_____ yes _____ no

Explain if it's a similar reason: _____

- Are you currently residing at a motel, hotel, trailer park, or camping grounds due to the lack of alternative adequate accommodations? _____ yes _____ no
- Are you currently residing in an emergency transitional shelter? _____ yes _____ no
- Has the student been abandoned in a hospital? _____ yes _____ no
- Is your primary nighttime residence a public or private place not designated for or ordinarily used as a regular sleeping accommodation for human beings? _____ yes _____ no
- Are you currently living in a car, park, public space, abandoned building, substandard housing, bus or train station or similar setting? _____ yes _____ no

Student Name: _____ Grade: _____

Parent/Guardian Name(s): _____ Date: _____



MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
OFFICE OF QUALITY SCHOOLS – MIGRANT EDUCATION

PARENT QUESTIONNAIRE

SCHOOL DISTRICT NAME	COUNTY-DISTRICT CODE
DISTRICT MIGRANT CONTACT	ENROLLMENT DATE

DIRECTIONS

Please complete the following survey information. Your child may be eligible for special services to better serve them in their education. If you answered yes to any of the questions below, an education representative may contact you to find out whether you, your child, or any member of your family is eligible for additional educational services.

MAIL the completed form to: Migrant Education, Missouri Department of Elementary and Secondary Education, PO Box 480, Jefferson City, MO 65102.

QUESTIONS: Contact Grants & Resources, Office of Quality Schools, P.O. Box 480, Jefferson City, MO 65102 or phone 573-526-6989.

RELOCATION HISTORY

Have you moved in the past three (3) years? Yes No

In the last three (3) years have you worked or are you currently working in any of these areas? If so, which ones?

- Working in a nursery (A place where plants are grown for sale, transplanting, or experimentation.)
- Planting or harvesting crops
- Feeding poultry, gathering eggs, working in a hatchery
- Processing meat, poultry, fruit, vegetables, dairy products
- Milking cows on a dairy farm
- Commercial fishing or working on a fish farm
- Growing and tending to trees to be sold

If you checked any box above, did you move to seek or obtain that job? Yes No

PARENT INFORMATION

PARENTS/GUARDIANS

ADDRESS	CITY	STATE	ZIP
HOME PHONE	PLACE OF EMPLOYMENT		
NUMBER OF CHILDREN IN HOME	DATE OF MOVE		

STUDENT INFORMATION

NAME OF CHILD	BIRTHDATE	SCHOOL BUILDING	GRADE

The Department of Elementary and Secondary Education does not discriminate on the basis of race, color, religion, gender, national origin, age, or disability in its programs and activities. Inquiries related to Department programs and to the location of services, activities, and facilities that are accessible by persons with disabilities may be directed to the Jefferson State Office Building, Office of the General Counsel, Coordinator – Civil Rights Compliance (Title VI/Title IX/504/ADA/Age Act), 6th Floor, 205 Jefferson Street, P.O. Box 480, Jefferson City, MO 65102-0480; telephone number 573-526-4757 or TTY 800-735-2966; email civilrights@dese.mo.gov.

Please read the packet and complete this form. Turn in THIS FORM ONLY, along with technology fee.

Student Name (Please Print)

Grade

East Prairie R2 School District Technology User Agreement

Please initial next to each statement, acknowledging that you have read and understand each component of the EPR2 Technology User Agreement.

Student Initials

Guardian Initials

We have read the Chromebook User/Care Agreement have accepted the terms set forth by the agreements.

We have read the Internet Usage Agreement (P 6320) and understand that I am to avoid inappropriate material and activities, and will adhere to the provisions set forth by the EPR2 school district regarding what is deemed inappropriate.

We have read the Internet Usage Agreement, Part 2 (R 6320) and agree to adhere to the principles and procedures listed within. I also understand that additional rules and regulations may be added from time to time and that they may become part of this agreement. Should I break this agreement, I understand that I may lose all computer/Internet privileges and other penalties may be assessed. I also understand that inappropriate or illegal use of computer facilities could result in civil or criminal lawsuits.

Parents/guardians may be held accountable for inappropriate use of the network by their child.

I understand that **photos** celebrating student success may be published on the district website and/or app. In addition, I understand that through the use of distance learning technology my student's image, voice, and/or educational products (school work) may be transmitted to and viewed by their teachers and/or other students. *If I do not want audio or video of my child or their work published, transmitted, or viewed, I will submit a written request to the appropriate school's office stating such.*

Parent Signature: -----

Date: -----

Student Signature: -----

Date: -----

Chromebook Issued: -----

Technology Fee Collected: -----



East Prairie Schools

Technology User Agreement

I. East Prairie R-II School District Chromebook User/Care Agreement

- A. The East Prairie School District is expanding its use of technology by furnishing Chromebooks for designated classes. Students have certain responsibilities in the use and care of these devices. Upon signing the Chromebook agreement, you are acknowledging that you understand and accept the information in this document.
1. All users of the East Prairie R-2 network and equipment must comply at all times with the East Prairie R-2 Board Policy on Technology Usage.
 2. Chromebooks, cases, and charging cords are on loan to the students and remain the property of the district.
 3. Students are expected to keep the Chromebooks in good condition and in the district-provided case. Failure to do so may result in parents/guardians being required to pay for repair or replace the device.
 4. Heavy objects should not be placed on top of the Chromebooks.
 5. If the Chromebook is not working correctly, seems to be malfunctioning, or is damaged, it should be reported to the teacher. Students should not disassemble any part of the Chromebook or attempt any repairs themselves or take the Chromebook to a third-party for repair. The Chromebook is the property of the district and should only be serviced by district technology department personnel.
 6. The replacement value of the Chromebook will include the Chromebook, the case and the charging cord, and prices are subject to change according to current replacement costs.
 7. Chromebooks should be in a student's possession or in a designated secure area at all times. Do not leave the Chromebook unattended. Designated secure areas include a specific teacher during his/her class time or administrative office. Students and parents/guardians are responsible for the security of the Chromebook when students are off campus and should take all reasonable precautions for the storage of the Chromebook. Chromebooks should not be left in unattended vehicles or in an area where it could be easily stolen.
 8. If the Chromebook is stolen, parents/guardians should immediately report the theft to the administration and the police department. A police report must be filed within 24 hours.
- B. We understand we are accepting responsibility for any damage, destruction, or loss of the assigned Chromebook. We understand that a \$30 technology fee will be collected for each Chromebook. This fee will cover:
1. One occurrence of replacement of the Chromebook screen due to breakage. There will be no charge for the first breakage, unless it is determined that the Chromebook has been removed from its school-purchased protective case. If the Chromebook screen has to be replaced more than once, the parent/guardian will be charged \$50 for each occurrence after the first replacement of the broken screen.
 2. If the Chromebook is lost or stolen in the student's time in the district, a \$50 fee will be charged to the parent/guardian. A second instance of loss or theft will result in the parent/guardian being charged the full cost of replacement. Restricted use may result if it is determined that the loss or theft was due to neglect on the part of the student or parent/guardian.
 3. While the technology fee will be collected each year the student uses the Chromebook, occurrences will be accumulated. For example, a student's Chromebook screen is replaced (for free) in the 11th grade. The screen is cracked again in the 12th grade. The crack that occurs in the 12th grade will be seen as the second occurrence and the \$50 fee will be collected.
- C. This fee will not cover the loss of the provided charger. It will be the responsibility of the student to pay the replacement cost of the lost or stolen charger.
- D. Estimated Chromebook Repair Charges: (Repaired Chromebook will not be returned to you until you have paid the charges or set up a payment plan and made an effort to pay for the repair).
- Keyboard \$20
 - Screen \$50
 - Charger \$25-50
 - Battery \$50
 - Case \$35
 - Chromebook Replacement \$150-300
- *Prices fluctuate with current market value

I. Internet Usage Agreement (P 6320) [09.2015]

- A. **Introduction**—It is the policy of the District to: (a) prevent user access over its computer network to, or transmission of, inappropriate material via Internet, electronic mail, or other forms of direct electronic communications; (b) prevent unauthorized access and other unlawful online activity; (c) prevent unauthorized online disclosure, use, or dissemination of personal identification information of minors; and (d) comply with the Children's Internet Protection Act [Pub. L. No. 106-554 and 47 USC 254(h)].
- B. **Access to Inappropriate Material**—To the extent practical, technology protection measures shall be used to block or filter Internet, or other forms of electronic communications, access to inappropriate information. Specifically, as required by the Children's Internet Protection Act, blocking shall be applied to visual depictions of material deemed obscene or child pornography, or to any material deemed harmful to minors. Subject to staff supervision, technology protection measures may be disabled or, in the case of minors, minimized only for bona fide research or other lawful purposes.
- C. **Internet Safety Training**—In compliance with the Children's Internet Protection Act, each year, all District students will receive internet safety training which will educate students about appropriate online behavior, including interacting with other individuals on social networking sites and in chat rooms, and cyberbullying awareness and response. Such training will include Internet, cell phones, text messages, chat rooms, email and instant messaging programs. (See also Policy 6116 – State Mandated Curriculum – Human Sexuality).
- D. **Inappropriate Network Usage**—To the extent practical, steps shall be taken to promote the safety and security of users of the District's online computer network when using electronic mail, chat rooms, instant messaging, and other forms of direct electronic communications. Specifically, as required by the Children's Internet Protection Act, prevention of inappropriate network usage includes: (a) unauthorized access, including so-called "hacking," and other unlawful activities; and (b) unauthorized disclosure, use, and dissemination of personal identification information regarding minors.
- E. **Supervision and Monitoring**—It shall be the responsibility of all District employees to supervise and monitor usage of the online computer network and access to the Internet in accordance with this policy and the Children's Internet protection Act. Procedures for the disabling or otherwise modifying any technology protection measures shall be the responsibility of *the Technology Coordinator* or designated representatives.

II. Internet Usage Agreement, Part 2 (R 6320) [05.2013]

A. Personal Responsibility

- 1. Access to electronic research requires students and employees to maintain consistently high levels of personal responsibility. The existing rules found in the District's Behavioral Expectations policy (Board Policy/Regulation 2610) as well as employee handbooks clearly apply to students and employees conducting electronic research or communication.
- 2. One fundamental need for acceptable student and employee use of District electronic resources is respect for, and protection of, password/account code security, as well as restricted databases files, and information banks. Personal passwords/account codes may be created to protect students and employees utilizing electronic resources to conduct research or complete work.
- 3. These passwords/account codes shall not be shared with others; nor shall students or employees use another party's password except in the authorized maintenance and monitoring of the network. The maintenance of strict control of passwords/account codes protects employees and students from wrongful accusation of misuse of electronic resources or violation of District policy, state or federal law. Students or employees who misuse electronic resources or who violate laws will be disciplined at a level appropriate to the seriousness of the misuse.

B. Acceptable Use

- 1. The use of the District technology and electronic resources is a privilege, which may be revoked at any time. Staff and students are only allowed to conduct electronic network-based activities which are classroom or workplace related. Behaviors which shall result in revocation of access shall include, but will not be limited to: damage to or theft of system hardware or software; alteration of system hardware or software; placement of unlawful information, computer viruses or harmful programs on, or through the computer system; entry into restricted information on systems or network files in violation of password/account code restrictions; violation of other users' rights to privacy; unauthorized disclosure, use or dissemination of personal information regarding minors; using another person's name/password/account to send or receive messages on the network; sending or receiving personal messages on the network; and use of the network for personal gain, commercial purposes, or to engage in political activity.
- 2. Students and employees may not claim personal copyright privileges over files, data or materials developed in the scope of their employment, nor may students or employees use copyrighted materials without the permission of the copyright holder. The Internet allows access to a wide variety of media. Even though it is possible to download most of these materials, students and staff shall not create or maintain archival copies of these materials unless the source indicates that the materials are in the public domain.
- 3. Access to electronic mail (E-mail) is a privilege and designed to assist students and employees in the acquisition of knowledge and in efficiently communicating with others. The District E-mail system is designed solely for educational and work related purposes. *E-mail files are subject to review by District and school personnel.* Chain letters, "chat rooms" or Multiple User Dimensions (MUDs) are not allowed, with the exception of those bulletin boards or "chat" groups that are created by teachers for specific instructional purposes or employees for specific work related communication.

4. Students or employees who engage in "hacking" are subject to loss of privileges and District discipline, as well as the enforcement of any District policy, state and/or federal laws that may have been violated. Hacking may be described as the unauthorized review, duplication, dissemination, removal, damage, or alteration of files, passwords, computer systems, or programs, or other property of the District, a business, or any other governmental agency obtained through unauthorized means.
5. To the maximum extent permitted by law, students and employees are not permitted to obtain, download, view or otherwise gain access to "inappropriate matter" which includes materials that may be deemed inappropriate to minors, unlawful, abusive, obscene, pornographic, descriptive of destructive devices, or otherwise objectionable under current District policy or legal definitions. Similarly, the use of any District computer to access sites which allow the user to conceal their objective of accessing inappropriate material is not permitted.
6. The District and school administration reserve the right to remove files, limit or deny access, and refer staff or students violating the Board policy to appropriate authorities or for other disciplinary action.

C. Internet Access

1. In compliance with the Children's Internet Protection Act ("CIPA"), 47 U.S.C. § 254, the District uses technological devices designed to filter and block the use of any District computer with Internet access to retrieve or transmit any visual depictions that are obscene, child pornography, or "harmful to minors" as defined by CIPA and material which is otherwise inappropriate for District students.
2. Due to the dynamic nature of the Internet, sometimes Internet websites and web material that do not fall into these categories are blocked by the filter. In the event that a District student or employee feels that a website or web content has been improperly blocked by the District's filter and this website or web content is appropriate for access by District students, the process described below should be followed:
 - 1) Follow the process prompted by the District's filtering software (or to remain anonymous, log in under log in name: 123anonymous) and submit an electronic request for access to a website, or:
 - 2) Submit a request, whether anonymous or otherwise, to the District's Superintendent/the Superintendent's designee.
 - 3) Requests for access shall be granted or denied within three days. If a request was submitted anonymously, persons should either attempt to access the website requested after three days or log back in at 123anonymous to see the status of the request.
 - 4) Appeal of the decision to grant or deny access to a website may be made in writing to the Board of Education. Persons who wish to remain anonymous may mail an anonymous request for review to the Board of Education at the School District's Central Office, stating the website that they would like to access and providing any additional detail the person wishes to disclose.
 - 5) In case of an appeal, the Board of Education will review the contested material and make a determination.
 - 6) Material subject to the complaint will not be unblocked pending this review process.
3. In the event that a District student or employee feels that a website or web content that is available to District students through District Internet access is obscene, child pornography, or "harmful to minors" as defined by CIPA or material which is otherwise inappropriate for District students, the process described set forth in Regulation 6241 should be followed.
4. Adult users of a District computer with Internet access may request that the "technology protection measures" be temporarily disabled by the chief building administrator of the building in which the computer is located for lawful purposes not otherwise inconsistent with this Policy.

D. Privileges--The use of District technology and electronic resources is a privilege, not a right, and inappropriate use will result in the cancellation of those privileges. All staff members and students who receive a password/account code will participate in an orientation or training course regarding proper behavior and use of the network. The password/account code may be suspended or closed upon the finding of user misuse of the technology system or its resources.

E. Network Etiquette and Privacy--Students and employees are expected to abide by the generally accepted rules of electronic network etiquette. These include, but are not limited to, the following:

- System users are expected to be polite. They may not send abusive, insulting, harassing, or threatening messages to others.
- System users are expected to use appropriate language: language that uses vulgarities or obscenities, labels others, or uses other inappropriate references is prohibited.
- System users may not reveal their personal addresses, their telephone numbers or the addresses or telephone numbers of students, employees, or other individuals during E-mail transmissions.
- System users may not use the District's electronic network in such a manner that would damage, disrupt, or prohibit the use of the network by other users.
- System users should assume that all communications and information is public when transmitted via the network and may be viewed by other users. The system administrators may access and read E-mail on a random basis.
- Use of the District's electronic network for unlawful purposes will not be tolerated and is prohibited.

F. Services--While the District is providing access to electronic resources, it makes no warranties, whether expressed or implied, for these services. The District may not be held responsible for any damages including loss of data as a result of delays, non-delivery or service interruptions caused by the information system or the user's errors or omissions. The use or distribution of any information that is obtained through the information

system is at the user's own risk. The District specifically denies any responsibility for the accuracy of information obtained through Internet services.

G. Security

1. The Board recognizes that security on the District's electronic network is an extremely high priority. Security poses challenges for collective and individual users. Any intrusion into secure areas by those not permitted such privileges creates a risk for all users of the information system.
2. The account codes/passwords provided to each user are intended for the exclusive use of that person. Any problems, which arise from the user sharing his/her account code/password, are the responsibility of the account holder. Any misuse may result in the suspension or revocation of account privileges. The use of an account by someone other than the registered holder will be grounds for loss of access privileges to the information system.
3. Users are required to report immediately any abnormality in the system as soon as they observe it. Abnormalities should be reported to the classroom teacher or system administrator.
4. The District shall use filtering, blocking or other technology to protect students and staff from accessing internet sites that contain visual depictions that are obscene, child pornography or harmful to minors. The District shall comply with the applicable provisions of the Children's Internet Protection Act (CIPA), and the Neighborhood Internet Protection Act (NCIPA).

H. Vandalism of the Electronic Network or Technology System—Vandalism is defined as any malicious attempt to alter, harm, or destroy equipment or data of another user, the District information service, or the other networks that are connected to the Internet. This includes, but is not limited to: the uploading, or the creation of, computer viruses; the alteration of data; or the theft of restricted information. Any vandalism of the District electronic network or technology system will result in the immediate loss of computer service, disciplinary action and, if appropriate, referral to law enforcement officials.

I. Consequences—The signatures on this agreement are legally binding, and consequences for violating the District's Acceptable Use Policy include, but are not limited to, one or more of the following:

- Suspension of District Network privileges;
- Revocation of Network privileges;
- Suspension of Internet access;
- Revocation of Internet access;
- Suspension of computer access;
- Revocation of computer access;
- Legal action, when appropriate;
- School disciplinary action, at the discretion of administrators;
- School suspension;
- Expulsion; or
- Employee disciplinary action up to and including dismissal.

****After reading this agreement, please complete the attached form.**

Keep this agreement for your records, and bring the completed form, along with your technology fee, to the Chromebook station.

Family Size	Chromebook Technology Fee
1	\$30
2	\$25 each
3+	\$20 each

****Cash/Check only. Checks made payable to East Prairie R-2 Schools. Must include driver's license # and date of birth. Thanks!**

STUDENTS ARE REQUIRED TO PAY THIS BEFORE TAKING DEVICE HOME FROM SCHOOL